

# Privacy Policy

Chartis Europe SA and its associated companies and branches (collectively “Chartis”) pay special attention to data protection. Our procedures are in line with all applicable data protection laws in the countries in which we operate. Chartis is registered with the local Data Protection Commissioner (or equivalent local agency) wherever this is required.

In order to arrange and process your insurance cover and to carry out any related activities (for example billing, accounting, compliance with security rules, insurance administration, claims and customs control) we may require certain personal data such as your name, address, phone number, credit or bank card number.

By purchasing insurance and associated services through this website, and by providing us with your personal data, **you acknowledge and expressly consent** that Chartis processing your personal data in accordance with this Policy and the relevant laws and regulations, including the transmission of the data within or outside the European Union.

## **Special or sensitive information**

If you provide Chartis with sensitive personal data (including information regarding your health, marital status or other specified category), assistance requirements, medical information or information relating to your physical condition, you authorise us to use and, to the extent necessary, transfer such data so that we can take steps to provide services to you.

## **Transmitting data to other parties and jurisdictions**

We may transmit your personal data to third parties who need your data to provide the services you have requested and to arrange for your insurance, treatment, claims administration or other related services, whether in the European Union or elsewhere. If we transfer your personal data, we will use our best efforts to comply with applicable legislation and obtain all necessary permits (if such are required). We do not assume any liability if you have provided incomplete data. If we transmit data to a country outside the European Union we cannot guarantee that the data will be protected in accordance with the EU laws and regulations. It is our policy, however, to enter into contracts with our business partners to ensure that data is protected to the fullest extent possible and they meet our own high standards.

Please note that we may disclose your personal data to our related companies within or outside the European Union. When providing us with your personal data you acknowledge and consent to the transfer of your personal data to our related companies.

If we sell our business activity to any third person at any time in the future, then we may transmit your personal data for the seamless continuation of the business activity.

We will provide your data to the competent authorities or court only upon their request and in the cases required according to the applicable laws.

### **Storage and destruction of data**

We use our best efforts, including taking reasonable technical and security actions, for the protection and safe storage of your personal data and to protect your personal data from unauthorised access, and use. We pay special attention to the safe transmission of the personal and financial data. This data is transmitted from your computer to us through encrypted channels with the support of Secure Socket Layer (SSL) technology.

- We will authorise access to your personal data only to those persons who need access;
- We will not use your personal data for marketing purposes without your express consent in advance;
- We will use your personal data for sending you newsletters only if you subscribe to this service.
- If you register on our website, you do not have to provide your data again when making another booking.

We will manage your personal data only for the time required for the performance of the above purposes or for any period required by the applicable law;

### **Chartis and Insurance data**

Your personal data and the contracts between you and Chartis are stored Chartis's systems. If you would like to get information about your personal records or of your data stored by Chartis, about the data management and data processing entities (if any), or would like to request that your data be changed or deleted, please contact us at the following e-mail address:

[chartis.polska@chartisinsurance.com](mailto:chartis.polska@chartisinsurance.com)

### **Your rights**

In case of violation of your rights related to your personal data, you may have a right to refer this matter to the court, or the data protection commissioner in the place where you purchased your insurance.

### **Cookies & Web Beacons**

When you use our website, your browser stores cookies on your computer's hard drive. During the reservation process, we will store data sent by your browser and computer to our website. We will use such data only in aggregated form for statistical purposes and to enable us further to develop our services. Please note that this information is for our use only – we do will disclose or share this information with any third parties.

You can delete cookies from your computer if you wish. However, our cookies do not contain any personal identification information and will automatically expire after a few weeks.

We may also use a service that collects data remotely by using "web beacons" or tags embedded in our site's content. The data we collect includes details of the operating system and browser you use, how you navigate to and through our site, and how long you stay on our web pages. This information is anonymous and does not include your name, e-mail address, or any other contact information. We will share this information with our corporate affiliates and with our third party vendor, Omniture, Inc. To learn more about Omniture, Inc's privacy standards and use of web beacons, visit [www.omniture.com/company/acquisitions/visualsciences/privacy/policy](http://www.omniture.com/company/acquisitions/visualsciences/privacy/policy).